



ARIZONA ENVIROTHON
PO Box 60964
PHOENIX, AZ 85082
480-250-8786 PHONE

...ON THE WEB AT WWW.AZENVIROTHON.ORG

To: Arizona Envirothon Participants

Re: 2018 Arizona Envirothon Registration Packet

Enclosed are the registration materials for the 2018 Arizona State Envirothon competition. **All of the following information must be received by Arizona Envirothon no later than January 12, 2018:**

- Team Registration Form – One per team
- Student Registration and Consent/Release Form – Each Student (Note: There are separate registration forms for students who are minors and legal adults)
- Code of Conduct Form – Each Student
- Coach/Chaperone Registration and Release Form – Each Coach/Chaperone
- Photocopies of Insurance Cards (Front and Back) – All Participants
- \$100 Non-refundable Commitment Fee per Team

Mail to: Arizona Envirothon
P.O. Box 60964
Phoenix, Arizona 85082

Please note new mailing address

The following are a few important things to make note of:

- 1) **Everyone** participating at the Arizona Envirothon competition **must have proof of medical insurance coverage.**
- 2) The competition occurs in both indoor and outdoor settings. We will be utilizing the James 4-H Camp at Mingus Springs as the main facility. The camp is located on Mingus Mountain (about 45 minutes from Prescott).
- 3) Teams will be housed in cabins at the camp on Friday, April 20, 2018. The cabins have twin bunkbeds with restrooms and shower facilities easily accessible. Teams may request early arrival accommodations on Thursday, April 19, 2018 for an additional fee of \$25 per person.
- 4) Participants are required to furnish their own linens and bedding/sleeping bags. Please be prepared for both cool and warm weather.
- 5) Meals will only be provided during the official competition times: Friday – lunch and dinner, Saturday – breakfast and lunch.
- 6) Please notify us of any special needs as soon as possible.
- 7) Please review the attached Rules and Procedures.

You may contact Rodney Held at (480) 250-8786 or azenvirothon@gmail.com if you have any questions about the event or completing the registration process. We look forward to your participation!

Tentative 2018 Arizona Envirothon Schedule

Thursday (April 19, 2018)	James 4-H Camp at Mingus Springs
Optional – open for early arrivals (\$25/person)	2:00 p.m. – 8:00 p.m.
Lights out	11:00 p.m.
Friday (April 20, 2018)	James 4-H Camp at Mingus Springs
Registration/team photographs/cabin check-in	8:30 a.m. – 10:30 a.m.
Group photograph	10:00 a.m. – 10:15 a.m.
Opening remarks	10:30 a.m. – 10:45 a.m.
Ecostation briefing	10:45 a.m. – 11:30 p.m.
Lunch	11:30 a.m. – 12:30 p.m.
Ecostation testing, rotation 1	1:00 p.m. – 1:55 p.m.
Ecostation testing, rotation 2	2:05 p.m. – 3:00 p.m.
Ecostation testing, rotation 3	3:10 p.m. – 4:05 p.m.
Coaches tour of ecostations (optional)	4:15 p.m. – 4:45 p.m.
Dinner	5:00 p.m. – 6:00 p.m.
Oral presentation briefing	6:00 p.m. – 6:30 p.m.
Teams prepare oral presentations	6:30 p.m. – 8:30 p.m.
Presentation materials collected	8:30 p.m. – 9:00 p.m.
Free time	9:00 p.m. – 11:00 p.m.
Lights out	11:00 p.m.
Saturday (April 21, 2018)	James 4-H Camp at Mingus Springs
Breakfast	8:00 a.m. – 9:00 a.m.
Volunteer training (timers/door monitors)	8:45 a.m. – 9:15 a.m.
Judges briefing (first round)	8:45 a.m. – 9:15 a.m.
Oral presentations (first round)*	9:30 a.m. – 11:30 a.m.
Judges briefing (final round)	11:00 a.m. – 11:30 a.m.
Lunch	11:30 a.m. – 12:30 p.m.
Announcement of top 3 teams	12:15 p.m.
Final presentations (top 3 teams)	12:30 p.m. – 2:00 p.m.
Awards Ceremony	2:15 p.m. – 3:00 p.m.
Check out	3:00 p.m. – 4:00 p.m.

*Teams will be allowed to review their presentation materials 15 minutes prior to their scheduled presentation time.

2018 Arizona State Envirothon

Team Registration Form

Please type or print clearly:

Name of Primary Coach: _____

E-mail Address: _____

Name of School: _____

School Mailing Address: _____

School Phone #: _____ Fax #: _____

TEAM INFORMATION

Participants	Sex M / F	T-Shirt Size
Team Member 1 (Team Captain):		
Team Member 2:		
Team Member 3:		
Team Member 4:		
Team Member 5:		
Primary Team Coach:		
Second Coach or Chaperone:		
Alternate Team Member 1:		
Alternate Team Member 2:		

** Please Note: In accordance with Arizona State Envirothon Rules and Procedures, each team must consist of five members from the same school/organization. You may list potential alternate team members; however, they must be approved by Arizona Envirothon in advance of their actual participation.

All of the following must be received by Arizona Envirothon no later than January 13, 2017 in order to be officially registered for the 2017 Arizona State Envirothon competition:

- Team Registration Form
- Student Registration & Consent/Release Forms
- Code of Conduct Forms
- Coach/Chaperone Registration & Release Forms
- Photocopies of insurance cards (front and back)
- \$100 Non-refundable Commitment Fee per Team

Mail To:
Arizona Envirothon
P.O. Box 60964
Phoenix, Arizona 85082

Please contact Rodney Held at (480) 250-8786 or azenvirothon@gmail.com if you have any questions regarding the event or completing the registration forms.

2018 Arizona State Envirothon

Student Registration and Consent Form – Minor (Under Age 18)

Student's Name: _____ Date of Birth: _____ Gender: Male Female

Home Address: _____

Home Phone: _____ E-mail: _____

Name of Parent or Legal Guardian at Same Address: _____

Work Phone: _____ Cell Phone: _____ Other Phone: _____

Alternate Contact Person: _____ Relationship to Student: _____

Home Address: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

INSURANCE INFORMATION

Insurance Company: _____ Name of Insured: _____

Policy Number: _____ Group Number: _____

*****Attach a photocopy of the insurance card – front and back (required for participation)*****

MEDICAL INFORMATION

Does your child have any medical conditions (diabetes, asthma, physical disability, etc.): _____

Is your child currently taking any medication(s)? If so, please list medication(s) name(s), dose and frequency: _____

Is your child allergic to any foods, medications, or other substances? If yes, please identify them and the procedure(s) to follow if a reaction occurs: _____

Date of last tetanus booster: _____

Physicians Name: _____ Phone Number: _____

Does your child have any special dietary restrictions or needs? _____

PARENTAL CONSENT & LIABILITY RELEASE

The law requires that parental permission be obtained for medical procedures performed on minors (under 18 years of age). The following consent form must be signed by a parent or legal guardian so that such procedures can be promptly carried out. We will make every effort to contact you in case of emergency.

2018 Arizona State Envirothon

Student Registration and Consent Form – Minor (Under Age 18)

Medical Consent: I, the undersigned parent or legal guardian of the above named student, hereby give my permission to any physicians and attendant staff to perform such diagnostic, therapeutic, and operative procedures on him/her as might be required at the time for the student’s health and safety. I understand that I will be liable for any expenses related to such services.

Parent or Legal Guardian Printed Name

Parent or Legal Guardian Signature

Date

Photo Consent/Release: I, the undersigned parent or legal guardian of the above named student, hereby grant the right to photograph him/her and to use the photograph and or other digital reproduction of him/her or other reproduction of his/her physical likeness for publication purposes, whether electronic, print, digital, or electronic publishing via the Internet to Arizona State Envirothon, Inc. and to its employees, agents, assigns and sponsors.

Parent or Legal Guardian Printed Name

Parent or Legal Guardian Signature

Date

Consent to Participate: I, the undersigned parent or legal guardian of the above named student, hereby grant authorization for him/her to travel to the Arizona Envirothon competition in the care of _____ (**print name of coach**) for the purpose of participating in the Arizona Envirothon competition.

Parent or Legal Guardian Printed Name

Parent or Legal Guardian Signature

Date

Liability Release: I, the undersigned parent or legal guardian of the above named student, hereby release, hold harmless and indemnify the Arizona State Envirothon, Inc. and all of their officers, agents, employees and volunteers from any legal liability, claims, damages and costs for any injury caused by or resulting from participation in the Arizona Envirothon competition. I agree that my dependent will adhere to the Arizona State Envirothon Code of Conduct and Rules and Procedures.

Parent or Legal Guardian Printed Name

Parent or Legal Guardian Signature

Date

2018 Arizona State Envirothon

Student Registration and Release Form – Legal Adult (Age 18+)

Student's Name: _____ Date of Birth: _____ Gender: Male Female

Home Address: _____

Home Phone: _____ E-mail: _____

Emergency Contact Person: _____ Relationship: _____

Home Address: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

INSURANCE INFORMATION

Insurance Company: _____ Name of Insured: _____

Policy Number: _____ Group Number: _____

*****Attach a photocopy of the insurance card – front and back (required for participation)*****

MEDICAL INFORMATION

Do you have any medical conditions (diabetes, asthma, physical disability, etc.): _____

Are you currently taking any medication(s)? If so, please list medication(s) name(s), dose and frequency: _____

Are you allergic to any foods, medications, or other substances? If yes, please identify them and the procedure(s) to follow if a reaction occurs: _____

Physicians Name: _____ Phone Number: _____

Do you have any special dietary restrictions or needs? _____

Liability Release: I certify that the information described above is accurate and complete to the best of my knowledge. I understand that each individual is responsible for his/her own insurance coverage during this event. I hereby release, hold harmless and indemnify the Arizona State Envirothon, Inc. and all of their officers, agents, employees and volunteers from any legal liability, claims, damages and costs for any injury caused by or resulting from participation in the Arizona Envirothon competition.

I hereby grant the right to photograph me and to use the photograph and or other digital reproduction or other reproduction of my physical likeness for publication purposes, whether electronic, print, digital, or electronic publishing via the Internet to Arizona State Envirothon, Inc. and to its employees, agents, assigns and sponsors.

Participants Printed Name

Participants Signature

Date

2018 Arizona State Envirothon

Code of Conduct

Envirothon participants have an excellent reputation. It is the responsibility of everyone involved in the Envirothon to uphold that reputation. Your conduct at any Envirothon function should make a positive contribution to the organization.

Each team coach should read the following rules to their team members before obtaining signatures from students and parents.

- 1) Your behavior at all times is a reflection on you, your school, the conservation district or agency that may represent you, your state and Envirothon.
- 2) Student conduct is the responsibility of each student. However, each coach is ultimately responsible for their students' conduct. Therefore, students shall keep their coach informed of their activities and whereabouts at all times.
- 3) Students are expected to attend all general sessions and other scheduled activities.
- 4) Students are to report any accident, injuries or illnesses to their coach or an Envirothon representative.
- 5) A 11:00 p.m. curfew will be enforced by your team coach.
- 6) If a student is responsible for stealing or vandalizing, the student and his/her parents will be responsible for any and all damages incurred.
- 7) Purchasing, consuming or being under the influence of alcohol or drugs at any time is prohibited.
- 8) Smoking and all tobacco use are prohibited.
- 9) Cheating is prohibited.
- 10) Students are expected to be appropriately dressed for all Envirothon activities. Appropriateness should be measured by your school dress code. Envirothon t-shirts are provided to each student and are required to be worn during station testing and oral presentations.
- 11) Participants must also adhere to any host facility rules and/or code of conduct.

Important note:

Consequences of violating the Code of Conduct may result in immediate elimination from the Arizona Envirothon competition. The Arizona Envirothon Adjudications Committee will meet with the team coach and/or team members committing any infraction and will determine an appropriate course of action. In the event a team is eliminated from the Arizona Envirothon competition, the team's coach will be responsible for arranging any necessary early departure arrangements, including notification of student's parents. The Arizona Envirothon Executive Committee will review any infractions leading to a team being eliminated and may further determine to prohibit those team members from participating in future Arizona Envirothon events.

I HAVE READ THE ABOVE CODE OF CONDUCT FOR THE ARIZONA ENVIROTHON AND AGREE TO ABIDE BY THESE RULES.

Print Name of Student

Student Signature

Date

Print Name of Parent/Legal Guardian
(If student is a minor)

Parent/Legal Guardian Signature
(If student is a minor)

Date

Print Name of Coach

Coach Signature

Date

2018 Arizona State Envirothon

Coach/Chaperone Registration and Release Form

Coach/Chaperone Name: _____ Gender: Male Female

Home Address: _____

Cell Phone: _____ Work Phone: _____ E-mail: _____

Emergency Contact Person: _____ Relationship: _____

Home Address: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

INSURANCE INFORMATION

Insurance Company: _____ Name of Insured: _____

Policy Number: _____ Group Number: _____

Attach a photocopy of the insurance card - front and back (required for participation)

MEDICAL INFORMATION

Do you have any medical conditions (diabetes, asthma, physical disability, etc.): _____

Are you currently taking any medication(s)? If so, please list medication(s) name(s), dose and frequency: _____

Are you allergic to any foods, medications, or other substances? If yes, please identify them and the procedure(s) to follow if a reaction occurs: _____

Physicians Name: _____ Phone Number: _____

Do you have any special dietary restrictions or needs? _____

Liability Release: I certify that the information described above is accurate and complete to the best of my knowledge. I understand that each individual is responsible for his/her own insurance coverage during this event. I hereby release, hold harmless and indemnify the Arizona State Envirothon, Inc. and all of their officers, agents, employees and volunteers from any legal liability, claims, damages and costs for any injury caused by or resulting from participation in the Arizona Envirothon competition.

I hereby grant the right to photograph me and to use the photograph and or other digital reproduction or other reproduction of my physical likeness for publication purposes, whether electronic, print, digital, or electronic publishing via the Internet to Arizona State Envirothon, Inc. and to its employees, agents, assigns and sponsors.

Participants Printed Name

Participants Signature

Date

Arizona State Envirothon Rules and Procedures

1. Only students enrolled in grades 9 –12 of the current school year are eligible to compete.
2. All teams that register for the competition are encouraged to form a relationship with their local conservation district. This can easily be done by contacting your local Natural Resource Conservation District (<http://www.aznrkd.org>) or by calling the Arizona Natural Resource Conservation Districts State Association at (480) 893-7652.
3. Each team will consist of five members from the same school and/or organization. In the event of an emergency that would prevent a registered five-member team from competing in the Arizona Envirothon, the Arizona Envirothon Executive Committee **may** allow a team to compete with fewer than five members. The respective adult team advisor must certify the legitimacy of the emergency by phone or letter prior to event check in. An Adjudications Committee will determine if a penalty shall be assessed to a team in the oral presentation for the absence of a complete five-member team.
4. Each team must be accompanied at the competition by at least one adult team advisor. If the team is comprised of both male and female students, the team shall be chaperoned according to individual school district policies concerning field trips; however, any team advancing to compete at the National Conservation Foundation Envirothon must arrange for an adult male advisor to chaperone male team members and an adult female advisor to chaperone female team members.
5. Advisors will be accountable for team conduct during the competition and at the host facility.
6. Meals and a camping site, or other lodging arrangements will be provided for a five-member team and up to two adult advisors/chaperones only. Meals will be provided during official competition days only. Friday lunch and dinner, Saturday breakfast and lunch. The Arizona Envirothon Executive Committee may, at its discretion, provide for other meals.
7. Meals and a camping site, or other lodging arrangements will be provided for Arizona Envirothon Executive Committee members, sub-committee members, contributors and volunteers, depending on the competition site.
8. The Arizona Envirothon Executive Committee encourages prospective team coaches/advisors to observe a competition prior to participation. Observers will be allowed to shadow participating team advisors throughout the competition wherever advisors are allowed. Observers will be required to pay for meals and lodging.
9. Registration materials and shirts will be given to each member of the competing teams, advisors and/or chaperones, Arizona Envirothon Executive Committee and sub-committee members, competition volunteers and contributors as stated in the contributor's agreement.
10. Transportation to and from the Arizona Envirothon competition site is the responsibility of individual teams. The advisor/chaperone will be expected to drive their team to and from the lodging site to other competition sites, as needed.
11. Registration forms and a \$100 nonrefundable commitment fee must be submitted no later than the date posted on the Arizona Envirothon web site.
12. The maximum number of teams able to participate is based on the site location. If more teams register than the site can accommodate, runoffs may be scheduled. Only qualifying teams of the runoffs will be allowed to participate at the state competition.
13. All participating team members must wear official Envirothon shirts throughout the competition.
14. During the competition, advisors/chaperones may not accompany teams to the ecostation testing or during the oral presentation preparation.
15. Ecostation Briefing
 - The Arizona Envirothon Committee may provide an ecostation briefing during the competition. The Arizona Envirothon Committee may also provide competitors with materials to take notes during the ecostation briefing. Any note taking materials provided will be collected at the end of the ecostation briefing and made available once again during the oral presentation briefing.

Arizona State Envirothon Rules and Procedures

- Competitors are prohibited from bringing any materials to the ecostation briefing other than materials provided by the Arizona Envirothon Committee.
- Competitors are not allowed to be in possession of cell phones or any other electronic devices during the ecostation briefing.

16. Ecostation Testing

- There will be three ecostations that address topics regarding soils and land use, aquatic ecology, wildlife and forestry. Energy, waste management, and agriculture may be incorporated into any of the three ecostations. The competition also will focus on an issue approved by the National Conservation Foundation Envirothon.
- Competitors are prohibited from bringing any materials to the ecostation testing other than materials provided by the Arizona Envirothon Committee.
- Competitors are not allowed to be in possession of cell phones or any other electronic devices (unless provided by the Arizona Envirothon Committee) during ecostation testing.

17. Oral Presentation

- Judges will be professionals representing various organizations and agencies.
- The oral presentation question will focus on an issue approved by the National Conservation Foundation Envirothon.
- The Arizona Envirothon Committee will provide an oral presentation briefing. Competitors will be provided with note taking materials.
- Competitors are prohibited from bringing any materials into the oral presentation preparation room other than materials provided by the Arizona Envirothon Committee.
- Competitors are not allowed to be in possession of cell phones or any other electronic devices (unless provided by the Arizona Envirothon Committee) during the oral presentation briefing, or during preparation of their oral presentations.
- Once the 2-hour time frame for creating oral presentations concludes, competitors are not allowed to discuss practice or in any other manner enhance their presentation. However, 15 minutes prior to their scheduled presentation time(s), teams will have access to their materials and may use this time to review their presentation. In the event the Adjudications Committee determines that any team member(s) were discussing, practicing or enhancing their oral presentation outside of the designated preparation times outlined herein, the team's oral presentation score will be voided.
- Advisors/chaperones are prohibited from providing any input, advice or guidance on content of their team's oral presentations once the oral presentation briefing has begun.
- The oral presentation will last no longer than 10 minutes with an additional 10 minutes for questions from the judges. All team members must participate orally in the presentation.
- The Executive Committee may, at its discretion, require that all teams be sequestered in a common area during the first round of oral presentations. Teams would be required to remain in the designated common area prior to and following their first round presentation.
- Advisors/chaperones are invited to observe their team's oral presentation unless otherwise requested by their team.
- Advisors/chaperones are allowed to record their team's oral presentation unless otherwise requested by their team. No team is allowed to view any such recording until after the final round has concluded.

18. A team of three members from the Arizona Envirothon Executive Committee shall be appointed by the Chairperson to form an Adjudications Committee that will address violations of the Rules and

Arizona State Envirothon Rules and Procedures

Procedures, noncompliance with the Code of Conduct and any other challenges or special circumstances that may arise.

- a. Appeals regarding ecostation testing must be submitted, in writing, to the Adjudications Committee prior to the start of the oral presentation briefing. The appeal must specify the infraction or grievance and provide a recommended course of action.
 - b. Appeals regarding oral presentations must be submitted, in writing, to the Adjudications Committee within 30 minutes following completion of the first round of oral presentations. The appeal must specify the infraction or grievance and provide a recommended course of action.
 - c. Appeals regarding any other challenges or special circumstances must be submitted, in writing, to the Adjudications Committee prior to the start of the final round of oral presentations. The appeal must specify the infraction or grievance and provide a recommended course of action.
19. Scoring & Placement:
- Ecostation testing will count 3/4 of the total score, with 300 points possible.
 - The oral presentation will count 1/4 of the total score, with 100 points possible. The score will be the average of the scores recorded by all judges within the judging panel.
 - There will be an initial oral presentation by all teams, and a final round of oral presentations for the finalists.
 - Placement for the final round of the oral presentation will be determined by adding the scores of the ecostation tests (3/4) to those of the initial oral presentation (1/4).
 - The top three teams by score will advance to the final round of oral presentations.
 - The final determination of winners will be based on the scores of the ecostation tests (3/4) plus those of the final round of oral presentations (1/4). For these teams, initial oral presentation scores are discarded when considering the final placement.
 - The top three places of the competition will be determined from the teams participating in the final round of oral presentations.
20. The winner of the Arizona Envirothon competition will be invited to participate in the National Conservation Foundation Envirothon competition. This team must consist of the same members who competed at the state level and a maximum of two persons to act as both team advisors/chaperones in accordance with the National Conservation Foundation Envirothon rules and regulations. Alternates may be used only for team members that are unable to attend due to emergency or illness. If the winning team does not attend the National Conservation Foundation Envirothon competition, the Arizona Envirothon Executive Committee will determine if the team with the next highest cumulative score will be invited to participate in the National Conservation Foundation Envirothon competition, subject to the same rules as previously stated.
21. Consequences of violating any Arizona Envirothon Rule or Code of Conduct may result in team member(s) being prohibited from participating in future Arizona Envirothon competitions or other actions, as deemed appropriate by the Arizona Envirothon Executive Committee.
22. It is required that all participants in the Arizona Envirothon have current proof of medical insurance to participate in any Arizona Envirothon function.
23. Registered participants shall be notified in writing of any rule, policy or procedure change prior to the state competition.

Rules and Procedures were adopted August 16, 2016.